

UNIVERSITY OF ESWATINI
CISCO NETWORKING ACADEMY (CNA)



PARTICIPANT REGISTRATION FORM

(Please print in BLACK pen or TYPE)

Date:		ORGANISATION/COMPANY/INSTITUTION:					
APPLICANT INFORMATION							
LAST NAME	FIRST NAME	MIDDLE NAME		TITLE	MARITAL STATUS		
OCCUPATION/DESIGNATION:							
GENDER	NATIONALITY		CONTACT MOBILE				
EMAIL ADDRESS:							
POSTAL ADDRESS:							
LANGUAGE SPOKEN:							
HOW DID YOU KNOW ABOUT CNA? Tick	Media	College	Friend	Work	Family	Brochure	Events
OTHER: Please specify							
GENERAL INFORMATION							
HIGHEST QUALIFICATION: (Tick)	HIGH SCHOOL	COLLEGE/TECHNICON	UNIVERSITY	OTHER SCHOOL			
WORK EXPERIENCE IN YEARS							
MODULE REGISTERING FOR (Tick)	CCNA1		CCNA2		CCNA3		
SESSION (Tick)	WEEKDAY			WEEKEND			
I certify that the information on this application and its supporting documents is accurate and complete. Failure to comply represents grounds for elimination from the enrolment. I authorize the information above to be used by the University of Eswatini (UNESWA).							
APPLICATION'S SIGNATURE:				DATE:			
PLEASE INDICATE WHO WILL BE PAYING:							
SELF/ORGANISATION	NAME(S):						
	SIGNATURE:						
EMPLOYER:	NAME OF AUTHORISING PERSON:			SIGNATURE AND STAMP:			
FOR OFFICE USE ONLY							
APPROVED BY:	SIGNATURE:			DATE:			

CISCO ACADEMY CODE OF CONDUCT AGREEMENT

PREAMBLE

1. These shall be the general regulation of the CISCO Academy programme and shall be in accordance with the all the University regulations and laws.
2. They shall be binding upon ever student upon signature of this form hereto.
3. Any misconduct or deviance from the provisions of these regulations read together with the University General regulations contained in the University Calendar and Regulations for Student Discipline, shall subject the student to disciplinary measures.

1.1 PAYMENTS

- 1.1.1 Tuition fees and/or required Academy fees shall be as prescribed by the University Administration from time to time and shall be applicable to all students.
- 1.1.2 Students are required to pay the full payment of the programme tuition fees and required additional fees or as laid out by the University for this programme.
- 1.1.3 Admission shall be subject to receipt of proof of payment.
- 1.1.4 The Academy reserves the right to discontinue the student's training for unsatisfactory progress, non-payment of tuition fees or any other required fees or failure to abide by rules.
- 1.1.5 All cancellations must be received by CAN in writing. Only cancellations received within 21 days of the start of classes will attract 50% of the tuition fee.
- 1.1.6 Non-payment & non-attendance does not constitute cancellation
- 1.1.7 Non-attendance will be charged the full Tuition fee.

1.2 STUDENT CONDUCT AND EXPECTATIONS

Whilst on campus, class or anywhere inside the premises of the University of Eswatini;

- 1.2.1 Student is expected to be at their best behaviour, in class, out of class and wherever he/she may be within campus.
- 1.2.2 Student must refrain from using vulgar, rude, profane language towards students and/or lecturers.
- 1.2.3 Student shall be expected to be courteous and respectful to others at all times and to respect the rights and dignity of others regardless of age, race, group or sex.
- 1.2.4 The use of violence, assault or any other violent acts causing bodily harm is prohibited.
- 1.2.5 Student is expected to respect and take care of the University property at all times.
- 1.2.6 Student is expected to attend class at every designated time or as per the timetable and lateness shall not be tolerated.
- 1.2.7 The misuse of cellphone, laptops or any other gadgets and or for any other use than what is permitted by the lecturer shall be strictly prohibited.

1.3 GENERAL MISCONDUCT

This shall apply together with other misconduct as stated in the Regulations for Student discipline and General Regulations of the University as contained in the University calendar;

- 1.3.1 A student shall not be in possession of a firearm, knife, dangerous materials, screwdriver weapon or any other form of weapon in class or in the premises.
- 1.3.2 A student shall not be found smoking or drinking alcohol or in possession of alcoholic beverages whilst in class, during lecture or in the premises of the University.
- 1.3.3 It is prohibited to behave in such a manner that disrupts classes in any way or form or the University at large.
- 1.3.4 Acts of dishonesty including but not limited to furnishing false information, plagiarism and cheating are strictly prohibited.

1.4 DECLARATION AND SIGNATURE

- 1.4.1 I have read and understood the CISCO Academy Code of Conduct, and agree to comply with its provisions at all times whilst attending a student.
- 1.4.2 I declare that the information I have provided to the University of Eswatini is correct to the best of my knowledge.
- 1.4.3 I understand that if I am found to have deliberately withheld or provided false information, I shall be withdrawn as a student and subjected to the law.

Signature: _____ Date: _____